



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON ANSBACH
UNIT 28614
APO AE 09177

AETV-WG-A

08 July 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Commander's Policy on Equal Employment Opportunity (EEO), Policy Letter #19

1. PURPOSE: To establish the 235th BSB Commander's policy on equal employment opportunity.
2. INTENT: To maintain a workforce environment free of unlawful discrimination.
3. GENERAL:
 - a. Equal employment opportunity and affirmative action are essential elements in the 235th BSB. As Commander, I am setting a mandate for this command that is based on honesty, cooperation, and fair employment practices. An environment free from prejudice and unlawful discrimination is essential to the fulfillment of our mission requirements.
 - b. The policy of this command is to provide each civilian employee, former employee, or applicant for employment opportunities based on merit, and without regard to race, color, gender, national origin, age, religion, physical or mental disability. Full implementation and support of equal employment policies and practices are mandatory to ensure all civilian employees are afforded an opportunity to advance to their fullest potential.
4. RESPONSIBILITY: I expect each supervisor, manager and leader to comply with federal laws and Department of Army regulations prohibiting unlawful discrimination in the work place, and to assist me in ensuring that equal employment opportunity remains the order of business throughout the 235th BSB.
5. This policy statement will be posted on all official bulletin boards.

JOHN G. REILLY
LTC, MI
Commanding

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